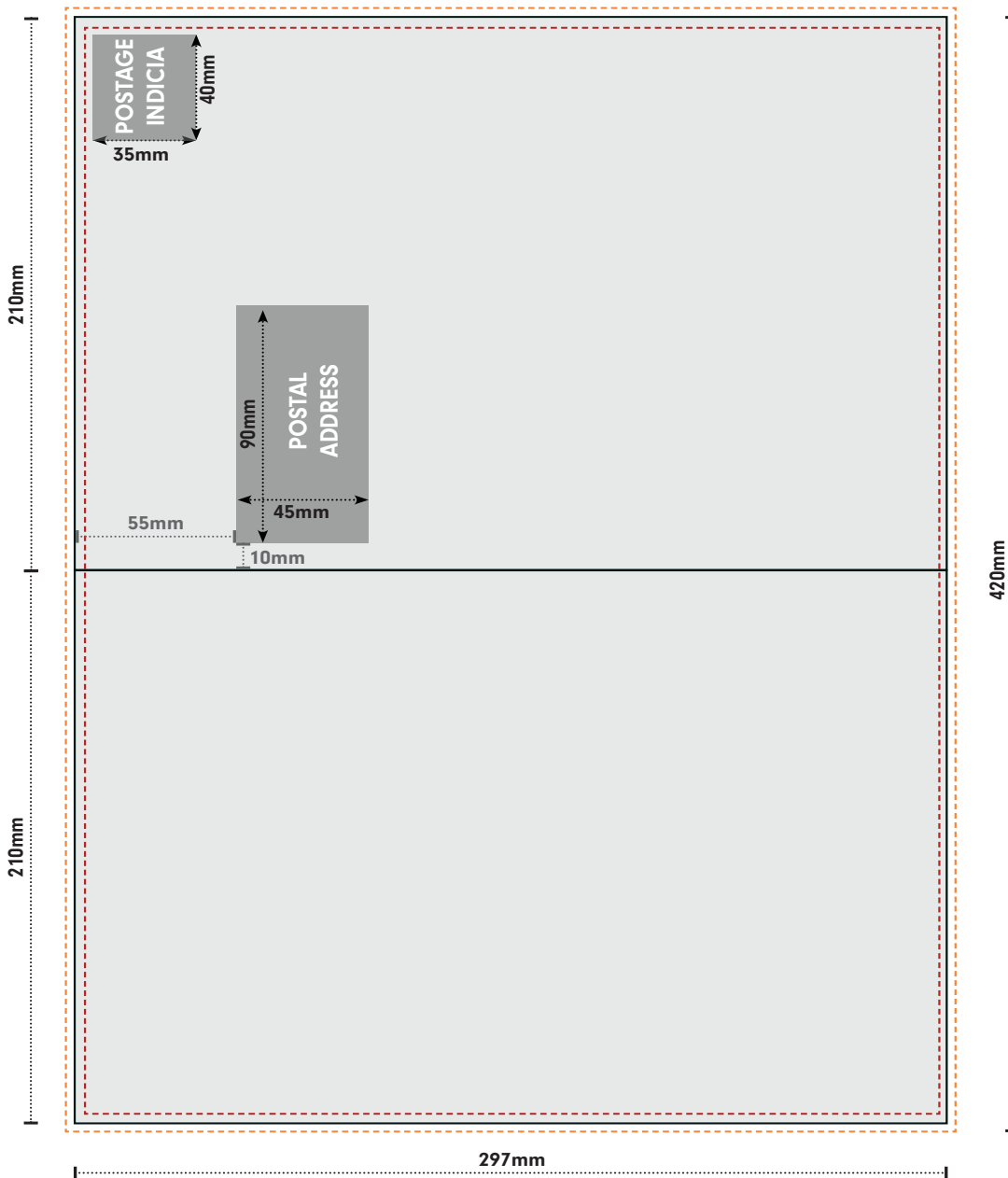


A4 4PP

All you need to do is provide a Hi-resolution PDF or packaged InDesign file with 3mm bleed and printers marks. If you have any queries please call us on 01159 399 797



Margin

Set your margins to 3mm around all edges. Inside this is your safe area, ensure you keep important text and images within this.

Bleed

3mm is essential especially when images, colour or text goes to the edge of your page.

Crop

Please include these when exporting your artwork to a PDF format.

A4 4PP OPM

If designing a OPM you will need to include the Postage Indicia and address as shown.

Postal Address

This is fixed to being 10mm from the left and 55mm from the top. The postal address area needs to be 90x45mm and left completely clear.

Postal Indicia

This is fixed, 6mm from the top and side. The postal indicia area needs to be 40x35mm and left completely clear.

A4 4PP OPM ONLY

Please note

If you are not designing a OPM the entire 420 x 297mm area can be filled with your design.